

6 May 1969

NOTED BY EX. DIR.

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MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Report of Cable Secretariat Operations
1 - 30 April 1969

1. The workload for April 1969 was 69,346 items, 9% greater than April of last year. For the ten months of FY 69 we are running 6% over the same period in FY 68.

2. As of 30 April 1969 we are seven persons short of our T/O. It is unfortunate that an office providing services vital to the entire Agency must work so understrength.

3. On 23 April 1969 [REDACTED] visited the National Military Command Center/Message Center (NMCC/MC). A tour of the Automatic Message Processing System (AMPS) was conducted by Lt. Col. J. Purdum, C/NMCC/MC. The screened area of the facility encompasses a total of 6,300 square feet in which is contained all equipment and working space, including administrative offices, for 188 personnel, on three shifts. A discussion of various problems common to both the Cable Secretariat and the NMCC/MC resulted in some interesting suggestions based on Col. Purdum's experience.

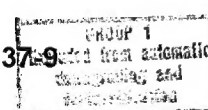
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4. On 22 April 1969, [REDACTED] visited the Cable Secretariat for a discussion on the handling of Intel Reports. To facilitate discussion, [REDACTED] of IW and I agreed to have a joint presentation. Arrangements were made by [REDACTED]

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5. On 23 April 1969 a group of several persons under the leadership of [REDACTED] OTR, visited the Cable Secretariat and were given much the same coverage (but in more detail) as the group of the previous day. Again, the Cable Secretariat/IW presentation was combined and went off quite well.



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6. [REDACTED] was appointed to the CIA Records Management Board. Initially, there seemed some question as to whether [REDACTED] was also the RMO for the DCI complex, but a call to [REDACTED] PPB, clarified that [REDACTED] is not the DCI/RMO. There seems to be a feeling that the job should be full-time; if this should be the case, some change would be necessary, since [REDACTED] couldn't serve full-time in two positions.

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[REDACTED]

Y Cable Secretary